



WHISTLER BLACKCOMB

Event Contract Checklist

Event Name: _____

Company's Full Legal Name: _____

Company's Operating Name (if different from above): _____

Owner's Legal Name(s): _____

Sole Proprietorship or Partnership? _____

Complete mailing address: _____

Telephone: _____ Fax: _____

Nature of Event: _____

Event Start Date: _____ Event End Date: _____

Precise Location on Whistler and/or Blackcomb: _____

Fees (including %): _____

First Aid Requirements of Staff/Volunteers: _____

Event Sponsors (please list): _____

Additional Terms/Clauses to be added to the Agreement:

Documentation required from Event planner twenty one (21) days PRIOR to the Event date. Failure to provide these materials 21 days prior to event date may result in Event cancellation:

- \$5,000,000 Liability Insurance, naming **Blackcomb Skiing Enterprises Limited Partnership, Whistler Mountain Resort Limited Partnership, Intrawest ULC, and Her Majesty the Queen in Right of the Province of British Columbia as presented by Land and Water British Columbia Inc.**, as additional named insured. Also must note that carrier will be primary respondent to all claims arising from the Event.
- Approved Release of Liability Waiver Form
- Evidence of WCB coverage for all employees
- Approved Emergency Action Plan

(Please note each of the above must be reviewed and approved by Brian Leighton, W/B Safety Manager)

Please forward copies of completed Checklist, Insurance Certificate, Approved Waiver Form, and WCB form to the attention of Sharon Young, located in the Blackcomb Administration Building.